

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Sharon Kauczok (Tel. 01443 864243; Email: kaucz@caerphilly.gov.uk)

Date: 9th October 2013

Dear Sir/Madam,

A meeting of the **Cabinet** will be held at **Penallta House/Ty Penallta, (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Wednesday, 16th October 2013 at 2.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Stuart Rosser'.

Stuart Rosser
INTERIM CHIEF EXECUTIVE

A G E N D A

1. To receive apologies for absence.
2. Declarations of Interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
3. To receive and approve the minutes of the following meeting: -
 1. Cabinet held on 2nd October 2013 (minute nos. 205-216; page nos. 103-109).
4. To receive and consider the following reports on which executive decisions are required:-
 1. Results of the June 2013 Household Survey.
 2. Scrap Metal Dealers Act 2013.
 3. Amendments to Authorisation of Officers within the Public Protection Division.
 4. Improving Governance Programme Update.

A greener place Man gwyrddach



5. Private Sector Housing Renewal Strategy - Home Improvement Grants.
 6. Information Governance Policies - Records Management and Information Risk Management.
 7. Public Library Standards in Wales - Annual Library Update Report 2012-2013.
 8. Time Off for Reservists Policy.
 9. Redeployment Scheme.
5. To receive and consider the following report(s), which require a recommendation to Council: -
1. Amendments to Council's Standing Orders for Contracts; Adoption of Caerphilly County Borough Council Procurement Policy and Strategy and Welsh Government Procurement Policy.

Circulation:

Councillors H.A. Andrews, Mrs C. Forehead, D.T. Hardacre, K. James, G. Jones, Mrs R. Passmore, D.V. Poole, K.V. Reynolds, T.J. Williams, R. Woodyatt

All other Members not listed above

Appropriate Officers